



JNIESTR TRUST'S
SMT INDIRA GANDHI COLLEGE OF ENGINEERING

An Autonomous Institute with NAAC 'A' Grade
Approved by AICTE, Affiliated to the University of Mumbai

OFFICE AND ADMINISTRATION DEPT.



STANDARD OPERATING PROCESS

NEW STUDENT REGISTRATION (FIRST YEAR AND DIRECT SECOND YEAR) IN
STUDENT INFORMATION MANAGEMENT SYSTEM

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Chapter 1: Preamble

This SOP should be followed by prospective Students who want to take admission in Smt. Indira Gandhi College of Engineering (SIGCE) for registration in SIGCE's Student Information Management System.

Students who are allotted seat at SIGCE and are desirous to take admission to SIGCE should freeze the seat as per CET SOP.

Once the seat at SIGCE is frozen in the program (course) of their choice, it is mandatory for students to register themselves in SIGCE Student Information Management System

Student can complete this registration process from home or by coming to college in case they need help with completing this form.

PLEASE NOTE THAT YOUR ADMISSION WILL NOT BE CONFIRMED TILL YOU VERIFY YOUR ORIGINAL DOCUMENTS WITH THE ADMISSION CELL AND PAY THE REQUISITE FEE TO ACCOUNTS BY COMING TO THE COLLEGE.

Completing this registration from home will expediate your admission process once you come to college for document verification and fee payment.

However, this entire registration form can also be completed by using compute facilities provided by the college in its premises when you report to college to confirm your seat.

Before you start the registration process, you should have all your personal, academic information ready.

You should also have document listed in the table, in proper digital format on your devices to be uploaded in SIGCE's Student Information Management System.

It will be helpful if you can scroll through this document and understand what documents and information is needed based on screen shots provided. This will expediate the process and will help you complete the registration process in one go without fetching this information while filling this registration form.

If you are planning to complete this registration process by coming to the college, then make sure that you have emailed scanned copies of these documents to yourself so that these can be used for uploading to SIGCE Student Information Management System using computers provided by SIGCE on its premises.

If you do not have these documents on your email, you will have to scan these documents and email these to yourselves so that they can be downloaded for use on college computer and again uploaded to SIGCE Student Information Management System. This will add significant time for your registration process. So, it is advisable that you complete this step at your place of comfort or home. **For any help, please call 7045748886, 7977055015 or 8080949300**

1.1 List of Documents to be uploaded.

	Name of the Document	Format	Remark
1	Candidate Signature	jpeg	Mandatory for all Candidates (Used for ID card)
2	Student Passport picture	jpeg	Mandatory for all Candidates (Used for ID card)
3	National / Domicile Certificate	PDF	Mandatory for all Candidates
4	HSC Leaving Certificate / Transfer certificate	PDF	Mandatory for all Candidates
5	HSC Marksheets	PDF	Mandatory for all Candidates
6	SSC Marksheets	PDF	Mandatory for all Candidates
7	MHT-CET Score card / JEE Score Card	PDF	Mandatory for all Candidates
8	Allotment Letter	PDF	Mandatory for all Candidates
9	APAR ID Document	PDF	Mandatory for all Candidates
10	Anti Raging Form	PDF	Mandatory for all Candidates. (See next chapter for instruction to complete this form)
11	Caste Certificate	PDF	*Mandatory Only for SC / ST / OBC / SBC / VJNT / SEBC
12	Caste Validity	PDF	*Mandatory Only for SC / ST / OBC / SBC / VJNT / SEBC
13	Non-Creamy layer	PDF	*Mandatory Only for OBC / SBC / VJNT / SEBC
14	Income Certificate	PDF	*Mandatory Only for TWFS / EBC Candidate
15	EWS Certificate	PDF	*Mandatory Only for EWS candidates
16	Aadhar Card	PDF	Mandatory for all Candidates
17	Birth Certificate	PDF	Optional

Chapter 2: Anti-Ragging Form

It is mandatory for every student to register with National Anti Ragging Monitoring Agency Centre for Youth portal.

Centre for Youth (C4Y) is working as Monitoring Agency in association with the Ministry of Education, Government of India and the University Grant Commission (UGC), Government of India to support the National Ragging Prevention Programme in the country. C4Y monitors 24x7 anti-ragging helpline, compliances, technological support and creates awareness to demote ragging in universities, colleges across India.

Follow the steps to register and download the Anti Ragging form. You will have to upload this in “Document” section of SIGCE Student information Management System.

1. Visit GOI Anti Ragging website at https://www.antiragging.in/affidavit_affiliated_form.php and fill out Student Details and Parents / Gurdian Details

The image displays two screenshots of the Anti Ragging website's registration form for colleges. The first screenshot shows the 'Student's Details' section, which includes fields for First Name, Middle Name (optional), Surname / Last Name, Mobile Number (+91), Email, Gender, and Email ID. The second screenshot shows the 'Parent / Guardian Details' section, which includes fields for Parent / Guardian Name, Parent / Guardian Phone Number (+91), Parent / Guardian Email, Parent / Guardian City, Parent / Guardian State, and Parent / Guardian address. Both sections are highlighted with blue circles. The website header includes the 'ANTI RAGGING' logo and navigation links for Undertaking, Forms, Information, Advisory, IEC KIT, Anti Ragging Day & Week, and Videos. The footer includes the Ministry of Education, Government of India logo.

2. You will now need to complete “College and Course Detail”. Select the State in which college is based as “Maharashtra”.
3. The college drop down has all the names of colleges in Maharashtra and you will have to be careful while selecting SIGCE (Smt. Indira Gandhi College of Engineering”.
4. In the drop down of “College Name”, start typing “Smt. Indira...” You will see our college listed in the dropdown as “**Smt. Indira Gandhi College of Engineering CIDCO Sector 16 Koperkhairane Navi Mumbai 400 701**”
(Address of our college with the Anti Raging Portal is wrong and we are in process of correcting it)
5. Once you select Correct college name you will see that College Code in College Detail section will be auto populated with **C-33687** and university code as **U-0318**

Anti Ragging | Ragging in college: x +

antiragging.in/affidavit_affiliated_form.php

ANTI RAGGING

Undertaking Forms Information Adv

Parent / Guardian City* Parent / Guardian State

Parent/Guardian City Select State

College and Course Detail

State in which college is based* MAHARASHTRA

Smt. Vimladevi College Of Physiotherapy At Village Wandhari Ghugus Road Chandr
Smt. Vimladevi Vaghecha Nursing College, Saket Road, Majiwada, Thane West(C-706)
Smt. Shankuntala bai Kadam Bordikar Senior Arts College Bori Tq. Jintur (C-7305)
Smt. Akkatai Ramgonda Patil Kanya Mahavidyalaya ICHALKARANJI-416115 Tal-Hatka
Smt. B.M. Ruia Mahil Mahavidyalaya (C-44269)
Smt. C.B. Shah Mahila Mahavidyalaya (C-44288)
Smt. C.M. Patel Homoeopathy College Vile Parle Mumbai (C-13963)
Smt. Dankuwar Arts & Commerce Mahila Mahavidyalaya Deolgaon Raja Road Jalna. i
Smt. Dhaklubai Dhondu Thakrey Samajik and Shaikshnik SansthaThakurpada (C-339)
Smt. Gangabai Khivraj Ghodawat Kanya Mahavidyalaya JAYSINGPUR (C-11249)
Smt. Geeta Bankar Women's College of Education (C-44122)
Smt. Gulbanu A. Lalani Educational Trust's College of Commerce for Women Dahisa
Smt. Indira Gandhi Adhyapak Mahavidyalaya Vasarni Nanded (C-7591)
Smt. Indira Gandhi College of Engineering CIDCO Sector 16 Koperkhairane Navi Mur
Smt. Indira Gandhi College of Engineering CIDCO Sector 16 Kop

Your College Details

College Code	C-33687
College Name	Smt. Indira Gandhi College of Engineering CIDCO Sector 16 Koperkhairane Navi Mumbai 400 701
University Code	U-0318
University Name	University of Mumbai

6. Next you will have to complete additional college details and name of the course. Here are the details which you will need to complete.

Field	Value
1 College Director's Name →	Dr. Sunil Chavan
2 College Phone Number →	8080 949300
3 Details of Course (UG/ PG / Diploma →	Under Graduate Degree
4 Name of the Course →	{{Program which you applied for}}
5 Number of Students in your Class →	60
6 Current year of study →	1
7 Nearest police station →	Rabale Police Station

Antiragging | Ragging in colle: x +

antiragging.in/affidavit_affiliated_form.php

ANTI RAGGING

Undertaking Forms Information Advisory IEC KIT Anti Ragging Day & Week Videos Ministry of Education Government of India

Select College first and then fill the following as per the College details

College Director's Name * College Phone Number (+91)* College Landline Number (Optional)

Dr. Sunil Chavan 8080949300 College Landline Number

Details of the course (UG/PG/Diploma)* Name of the Course * Number of students in your class

Under Graduate Degree Computer Engineering 60

Current year of study* Nearest Police Station to your college*

1 Rabale Police Station

UGC Regulations

7. Next Section will be UGC regulation. Please check all the boxes.

UGC Regulations

☒ I confirm that I have read UGC's regulations on Ragging.(To read, click on the link [ABSTRACT OF UGC REGULATIONS ON RAGGING](#))

☒ I confirm that I have read the Judgment of the Hon. Supreme Court on prevention of Ragging.(To read, click on the link [SUMMARY OF THE JUDGMENT OF THE HON. SUPREME COURT](#))

☒ I promise that I will not indulge in Ragging or any form of violent behaviour. Neither will I tolerate being ragged or subjected to violence.

☒ I understand that if I am accused of Ragging, the responsibility is on me to prove that I am not guilty.

☒ I will not remain a spectator to acts of Ragging. I will report the matter immediately to my Principal/Director and/or to the Anti-Ragging Helpline at 1800 180 5522 or email to helpline@antiragging.in

8. Next Section will be Confidential Survey. You will have to put in phone number of National Anti-Ragging Helpline which is **18001805522**

Confidential Survey

Please answer these questions truthfully and honestly because this survey is totally Confidential, So no part of this survey is going to show anything to your college.
Your college will only know that you have participated in this survey

Were you ever ragged ? * ☒ No ☐ Yes

Did you ever rag anybody ? * ☒ No ☐ Yes

What is the phone number of National Anti-Ragging Helpline *

Does ragging happen in your college ? * ☒ No ☐ Mild ☐ Severe

WARNING: Please recheck your details (specially email addresses and mobile number) before submitting the form

☒ I have rechecked the form and confirm that all the details are correct.

[Submit Form](#)

9. Once you submit the form, you will get your Ref ID. Make sure to write it down

 **ANTI RAGGING** [Undertaking](#) [Forms](#) [Information](#) [Advisory](#) [IEC KIT](#) [Anti Ragging Day & Week](#) [Videos](#)  Ministry of Education
Government of India

Your record submitted successfully
Ref ID: 17099187
Name: Shivam Shivaji Munde
Email: 2025ce76f@sigce.edu.in

10. Now you will have to download the form as shown below. Click on “Download” under “Undertaking”

← → ↻ antiragging.in/affidavit_affiliated_form_process.php ☆ ⓘ

 **ANTI RAGGING** [Undertaking](#) [Forms](#) [Information](#) [Advisory](#) [IEC KIT](#) [Anti Ragging Day & Week](#) [Videos](#)  Ministry of Education
Government of India

[Register](#)
[Download](#)
[Youth Survey](#)

Your record submitted successfully
Ref ID: 17099187
Name: Shivam Shivaji Munde
Email: 2025ce76f@sigce.edu.in

← → ↻ antiragging.in/undertaking_request.php ☆

 **ANTI RAGGING** Undertaking ▾ Forms ▾ Information ▾ Advisory IEC KIT Anti Ragging Day & Week ▾ Videos  Ministry of Education Government of India

UNDERTAKING DOCUMENT

Reference No. *
17099187

Email *
2025ce76f@sigce.edu.in

Mobile No. *
9321867535

Submit

11. Download Anti Ragging form will be used in “Document Section” of SIGCE Student Management Information System.

Chapter 3: Registration for New Students (FE and DSE)

This SOP should be followed by students seeking admission in First Year as well as Direct Second Year. For Direct Second Year (DSE) Students, you will need your diploma information.

1. Students can access the SIGCE Student Information Management System using any of the following methods

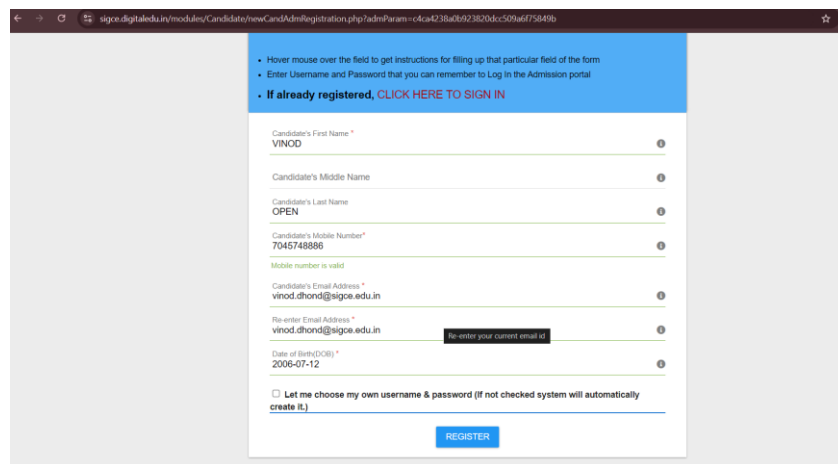
a) Scan QR Code →



b) Click on this URL (bitly) → https://bit.ly/SIGCE_New_Admission

c) Click on this URL (long) → <https://sigce.digitaledu.in/modules/Candidate/newCandAdmRegistration.php?admParam=c4ca4238a0b923820dcc509a6f75849b>

2. Students will see following screen flow. Complete the mandatory information:



The screenshot shows a web browser window with the URL sigce.digitaledu.in/modules/Candidate/newCandAdmRegistration.php?admParam=c4ca4238a0b923820dcc509a6f75849b. The form is titled "New Admission" and includes the following fields and instructions:

- Hover mouse over the field to get instructions for filling up that particular field of the form
- Enter Username and Password that you can remember to Log In the Admission portal
- If already registered, [CLICK HERE TO SIGN IN](#)

The form fields are:

- Candidate's First Name * (VINOD)
- Candidate's Middle Name ()
- Candidate's Last Name (OPEN)
- Candidate's Mobile Number* (7045748886)
- Mobile number is valid ()
- Candidate's Email Address * (vinod.dhond@sigce.edu.in)
- Re-enter Email Address * (vinod.dhond@sigce.edu.in) (Re-enter your current email id)
- Date of Birth (DOB) * (2008-07-12)

At the bottom, there is a checkbox labeled "Let me choose my own username & password (if not checked system will automatically create it.)" and a blue "REGISTER" button.

3. Once you click Register button, your account will be successfully created and you will receive an OTP on your registered email ID and mobile phone.

4. You can choose to continue filling in the form or you can do it later in which case you will have to use the username and password which you have used to create the account

3.1 Apply

1. Choose the stream (In case of First Year select "First Year Engineering" in case of Direct Second year admission Select "Second Year Engineering")

- In next screen you will be prompted to select the program name. Make sure to select the program for which you have frozen the seat and seek admission.

Apply Personal Reservation Academic Documents Submit Form

Instructions

- Instructions for filling up each field will appear when mouse is placed over the fields
- First select appropriate stream from the first drop-down. Then, list of courses will be shown in tabular format

Please select stream:
FIRST YEAR ENGINEERING

7 records are found

	Institute	Program	Description	More Info
☐	SIGCE	FIRST YEAR ARTIFICIAL INTELLIGENCE (AI) AND DATA SCIENCE (CAP)	FIRST YEAR ARTIFICIAL INTELLIGENCE (AI) AND DATA SCIENCE (CAP)	VIEW
☐	SIGCE	FIRST YEAR COMPUTER ENGINEERING (CAP)		VIEW
☒	SIGCE	FIRST YEAR COMPUTER SCIENCE & ENGINEERING (AI & ML)(CAP)	FIRST YEAR COMPUTER SCIENCE & ENGINEERING (AI & ML)(CAP)	VIEW
☐	SIGCE	FIRST YEAR COMPUTER SCIENCE & ENGINEERING (IOT & CYBER SECURITY INCLUDING BLOCK CHAIN TECHNOLOGY)(CAP)	FIRST YEAR COMPUTER SCIENCE & ENGINEERING (IOT & CYBER SECURITY INCLUDING BLOCK CHAIN TECHNOLOGY)(CAP)	VIEW
☐	SIGCE	FIRST YEAR COMPUTER SCIENCE & ENGINEERING (IOT & CYBER SECURITY INCLUDING BLOCK CHAIN TECHNOLOGY)(CAP)	FIRST YEAR COMPUTER SCIENCE & ENGINEERING (IOT & CYBER SECURITY INCLUDING BLOCK CHAIN TECHNOLOGY)(CAP)	VIEW
☐	SIGCE	FIRST YEAR ELECTRICAL ENGINEERING (CAP)	FIRST YEAR ELECTRICAL ENGINEERING (CAP)	VIEW
☐	SIGCE	FIRST YEAR MECHANICAL ENGINEERING (CAP)	FIRST YEAR MECHANICAL ENGINEERING (CAP)	VIEW

- Click on Next Step and you will be prompted with the following Screen informing you about the program which you have applied for. Select “OK” if the program name is correct else go back to Previous Step.

7 records are found

Admission Program Information

- You have applied to given 1 admission program(s)
- You will need to print 1 application forms for admission programs you have applied for

Application Form 1

Admission Program
FIRST YEAR COMPUTER SCIENCE & ENGINEERING (AI & ML)(CAP)

Ok Cancel

PREVIOUS STEP NEXT STEP

7 records are found

Message Window

Information Saved Successfully

OK

PREVIOUS STEP NEXT STEP

- Click on “NEXT STEP”. You will now be prompted to fill your Personal information.

3.2 Personal information

1. You will now be prompted to fill your Personal information. Follow the screen shots as shown below. Make sure to fill in complete and accurate information as this will be used for further processing.

Apply

Personal

Reservation

Academic

Documents

Submit Form

Instructions

▪ Instructions for filling up each field will appear when mouse is placed over the fields

▪ Mobile number and email address are important as college-notices and alerts are circulated via SMS & Email

▪ **Please click here to register for Academic bank of Credit Number - [Click here to Register](#)**

Select Admission Type *

CAP

Full name as appears on HSC marksheet *

HSC MARK SHEET NAME

Last Name/Surname

OPEN

First Name *

VINOD

Middle Name/Father Name/Surname

Middle Name/Father Name/Husband Name

MIDDLENAME

Mother Name(First Name) *

MFI

Student Mobile Number (Enter students active Mobile no only) *

7045748886

Enter Whats App Mobile Number *

7045748886

Student Email Id *

vinod.dhond@sigce.edu.in

Gender *

Male

Blood Group *

AB -ve

Select blood-group of candidate

Birth Date *

12-07-2006

Birth Place (Taluka, District as applicable) *

birth [place]

Candidate Aadhar Number *

464523136546

Religion *	HINDU
Caste Category *	OPEN
Caste/SubCaste *	maratha
Is Physically Handicapped ? *	No
Is Learning Disability ? *	No
Enter Academic Bank Credit Number *	456789123528
Enter Current Address *	ghansoli
Enter Current City *	
Enter Current City *	Navimumbai
Select State *	Maharashtra
Enter Current Pincode *	400701
Select Current Country *	India
Is Current Address Details Is Same as Permanent Address ? *	Yes
Enter Permanent Address *	ghansoli
Enter Permanent city *	Navimumbai
Enter Permanent Pincode *	400701
Select Permanent Country *	India
Father's First Name *	FFIRSTNAME
Father's Middle Name *	MIDDLENAME
Father's Last Name *	LASTNAME
Father's Occupation *	Demised
Mother's Full Name *	MOTHER NAME
Mother's Occupation *	Home Maker
Mother's Mobile Number	4561234
Mother's Email Id	kjhksjg@gmail.com
Guardian's Full Name	Guardian

- Once you are ok with the information which you have provided, click “NEXT STEP”

Guardian's Full Name
Guardian

Guardian's Relation
Select an option

Guardian's Mobile Number
Guardian

Guardian's Email Id
Guardian

Annual family Income *
500000

Type contact number that is primarily used by guardian for communication. In case of landline number also use stdcode. Avoid use of fake/friend number. This year third-party verification process will be used for confirmation, violators shall face legal actions

Reminder

- Make sure all required fields are duly filled and are correct
- All fields marked with red-star are compulsory

NEXT STEP

- You will get Confirmation Window displaying the information which you have provided.

Mother's Mobile Number
4561234

Type contact number that is primarily used by guardian for communication. In case of landline number also use stdcode. Avoid use of fake/friend number. This year third-party verification process will be used for confirmation, violators shall face legal actions

Please enter your mother's valid 10-digit mobile number

Mother's Email Id
khksj@gmail.com

Guardian's Full Name
Guardian

Type first given name of candidate's guardian
Please enter guardian's full name in capital letters

Guardian's Relation
Select an option

Select guardian relation to candidate
Please select guardian's relation with you

Guardian's Mobile Number
Guardian

Type contact number that is primarily used by guardian for communication. In case of landline number also use stdcode. Avoid use of fake/friend number. This year third-party verification process will be used for confirmation, violators shall face legal actions

Please enter valid 10-digit mobile number of guardian

Guardian's Email Id
Guardian

Type email id that is mainly used by guardian for communication

Confirmation Window

Select Admission Type * CAP	Full name as appears on HSC marksheet * HSC MARK SHEET NAME
Last Name/Surname * OPEN	First Name * VINOD
Middle Name/Father Name/Husband Name * MIDDLENAME	Mother Name (First Name) * MFI
Enter WhatsApp Mobile Number * 7945748886	Gender * MALE
Blood Group * AB -ve	Birth Date * 12-07-2006
Birth Place (Taluka, District as applicable) * birth [place]	Candidate Aadhar Number * 464521136546
Religion * HINDU	Caste Category * OPEN
Caste/SubCaste * maratha	Is Physically Handicapped ? * N
Is Learning Disability ? * N	Enter Academic Bank Credit Number * 456789123528
Enter Current Address * ghansoli	Enter Current City * Navimumbai
Select State * Maharashtra	Enter Current Pincode * 400701
Select Current Country * India	Is Current Address Details is Same as Permanent Address ? * Y
Enter Permanent Address * ghansoli	Enter Permanent City * Navimumbai
Enter Permanent Pincode * 400701	Select Permanent Country * India
Father's First Name * FFIRSTNAME	Father's Middle Name * MIDDLENAME
Father's Last Name * LASTNAME	Father's Occupation * Demised
Mother's Full Name * MOTHERNAME	Mother's Occupation * Home Maker
Mother's Mobile Number * 4561234	Mother's Email Id * khksj@gmail.com
Annual family Income * 500000	

OK CANCEL

3.3 Reservation information

1. Next you will have to complete your Reservation information. Only Constitutional Reservation section is mandatory.

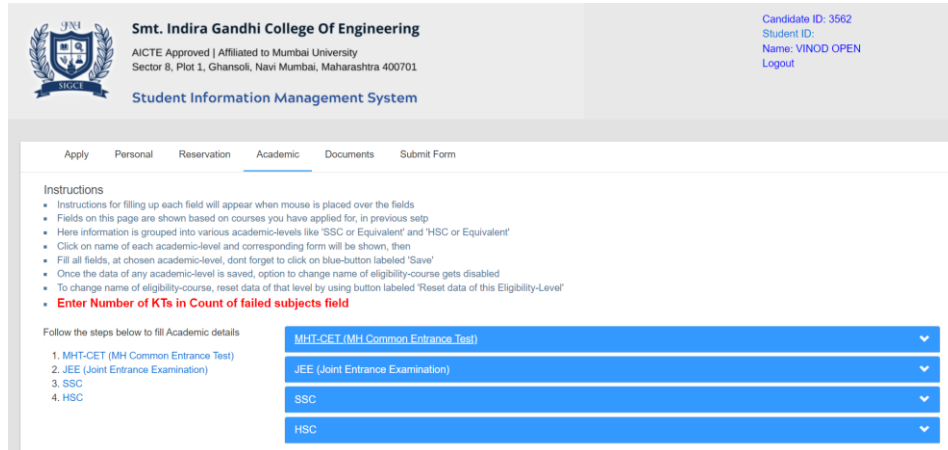
The screenshot shows the 'Reservation' tab of a form. It includes instructions for filling out the form, a list of applicable categories for Constitutional Reservations (EBC, NT C, PMSSS, ST, EWS, NT D, SBC, TPWS, J & K, OBC, SC, VJ/DT, NT B, OPEN, SEBC), and a list of applicable categories for Social Reservations (Active-Serviceman/Ward of Active-Serviceman, Kashmir Migrant, Orphan, Ward of Suicide Farmer, Deserted/Divorced/Widowed Women, Member of Earthquake Affected Family, Resident of Tribal Area, Ward of Transferred Employee of Central / State Government, Ex-Serviceman/Ward of Ex-Serviceman, Member of Flood / Famine Affected Family, Ward of Primary Teacher, Freedom Fighter/Ward of Freedom Fighter, Member of Project Affected Family, Ward of Secondary Teacher). The 'OPEN' option under Constitutional Reservations is selected.

The screenshot shows a 'Confirmation Window' dialog box with the text 'The selected reservation category is: OPEN'. The dialog box has 'OK' and 'CANCEL' buttons. The background shows the same reservation form with the 'OPEN' option selected.

2. Once you confirm your Reservation, click on Next. You will be prompted to complete Academic Information.

3.4 Academic Information.

1. In this section you will have to provide your CET / JEE, SSC and HSC information. Please make sure that you have this information ready.



Smt. Indira Gandhi College Of Engineering
AICTE Approved | Affiliated to Mumbai University
Sector 8, Plot 1, Ghansoli, Navi Mumbai, Maharashtra 400701

Student Information Management System

Candidate ID: 3562
Student ID:
Name: VINOD OPEN
Logout

Apply Personal Reservation **Academic** Documents Submit Form

Instructions

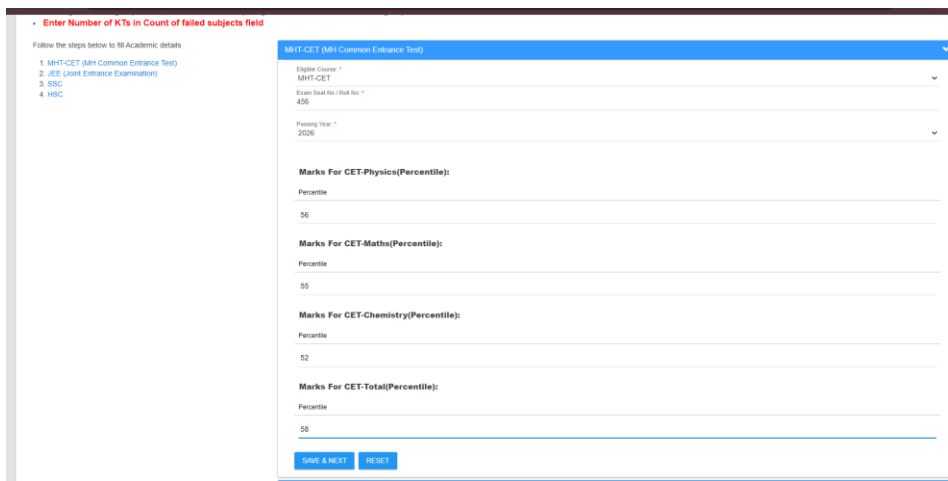
- Instructions for filling up each field will appear when mouse is placed over the fields
- Fields on this page are shown based on courses you have applied for, in previous step
- Here information is grouped into various academic-levels like 'SSC or Equivalent' and 'HSC or Equivalent'
- Click on name of each academic-level and corresponding form will be shown, then
- Fill all fields, at chosen academic-level, dont forget to click on blue-button labeled 'Save'
- Once the data of any academic-level is saved, option to change name of eligibility-course gets disabled
- To change name of eligibility-course, reset data of that level by using button labeled 'Reset data of this Eligibility-Level'
- Enter Number of KTs in Count of failed subjects field**

Follow the steps below to fill Academic details

1. MHT-CET (MH Common Entrance Test)
2. JEE (Joint Entrance Examination)
3. SSC
4. HSC

MHT-CET (MH Common Entrance Test)
JEE (Joint Entrance Examination)
SSC
HSC

2. MHT-CET information:



Enter Number of KTs in Count of failed subjects field

Follow the steps below to fill Academic details

1. MHT-CET (MH Common Entrance Test)
2. JEE (Joint Entrance Examination)
3. SSC
4. HSC

MHT-CET (MH Common Entrance Test)

Eligible Course *
MHT-CET

Exam Seat No. / Roll No. *
456

Passing Year *
2020

Marks For CET-Physics(Percentile):

Percentile
56

Marks For CET-Maths(Percentile):

Percentile
55

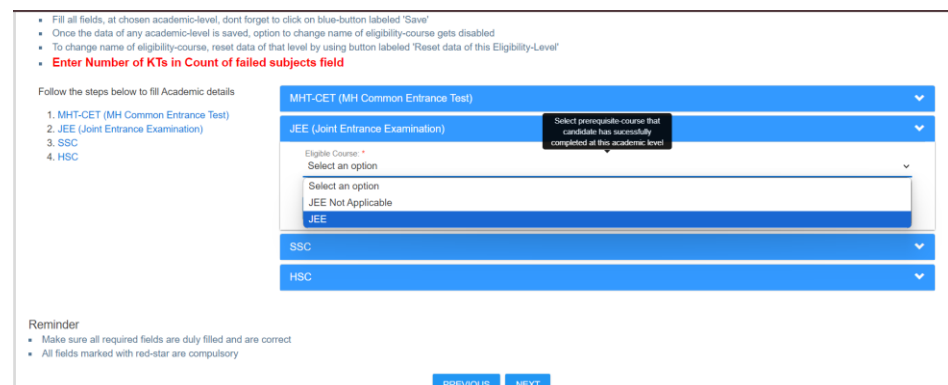
Marks For CET-Chemistry(Percentile):

Percentile
52

Marks For CET-Total(Percentile):

Percentile
58

3. JEE information if applicable:



Enter Number of KTs in Count of failed subjects field

Follow the steps below to fill Academic details

1. MHT-CET (MH Common Entrance Test)
2. JEE (Joint Entrance Examination)
3. SSC
4. HSC

MHT-CET (MH Common Entrance Test)

JEE (Joint Entrance Examination)

Eligible Course *
Select an option
JEE Not Applicable
JEE

Exam Seat No. / Roll No. *
456

Passing Year *
2020

Marks For JEE-Physics(Percentile):

Percentile
56

Marks For JEE-Maths(Percentile):

Percentile
55

Marks For JEE-Chemistry(Percentile):

Percentile
52

Marks For JEE-Total(Percentile):

Percentile
58

Reminder

- Make sure all required fields are duly filled and are correct
- All fields marked with red-star are compulsory

Follow the steps below to fill Academic details

1. MHT-CET (MH Common Entrance Test)
2. JEE (Joint Entrance Examination)
3. SSC
4. HSC

Enter Number of KT's in Count of failed subjects field

MHT-CET (MH Common Entrance Test)

JEE (Joint Entrance Examination)

Eligible Course: *
JEE

Exam Seat No / Roll No: *
0A078257

Passing Year: *
2026

Marks For JEE Percentile:

Percentile	Rank
45.458	Rank

SAVE & NEXT RESET

SSC

HSC

4. SSC Information:

3. SSC

4. HSC

SSC

Eligible Course: *
10th

Board / University: *
MAHARASHTRA STATE BOARD OF SECONDARY AND HIGHER SECONDARY EDUCATION

Institute / College / School: *
kjHjhol

Medium: *
Kannada

Exam Seat No / Roll No: *
4652

Passing Year: *
2024

10th Total Marks

Marks Obtained	Out Of
521	600

SAVE & NEXT RESET

HSC

5. HSC Information:

HSC

Eligible Course: *
HSC Science

Board / University: *
MAHARASHTRA STATE BOARD OF SECONDARY AND HIGHER SECONDARY EDUCATION

Institute / College / School: *
figHjg

Medium: *
English

Exam Seat No / Roll No: *
54652

Passing Year: *
2026

Passing Attempts: *
1

HSC Science Total Marks

Marks Obtained	Out Of
555	600

Marks For Physics:

Marks Obtained / Score	Out Of
54	100

Marks For Chemistry:	
Marks Obtained / Score	Out Of
66	100
Marks For Mathematics:	
Marks Obtained / Score	Out Of
78	100
Marks For Vocational:	
Marks Obtained / Score	Out Of
111	200
Marks For P+C+M Total:	
Marks Obtained / Score	Out Of
0	0
Marks For P+M+Voc Total:	
Marks Obtained / Score	Out Of
66	100
Marks For Mathematics:	
Marks Obtained / Score	Out Of
78	100
Marks For Vocational:	
Marks Obtained / Score	Out Of
111	200
Marks For P+C+M Total:	
Marks Obtained / Score	Out Of
0	0
Marks For P+M+Voc Total:	
Marks Obtained / Score	Out Of
0	0

SAVE

RESET

- If you are seeking admission for Direct Second Year, then you will have to submit your Diploma Information.

sgce.digitaledu.in/modules/Candidate/candidateDashboard.php?admParam=c4ca4238a0b923820dc509a6f75849b

- Here you have to choose your academic-level and eligible-course from the dropdown menu and click on 'Save'.
- Once the data of any academic-level is saved, option to change name of eligibility-course gets disabled.
- To change name of eligibility-course, reset data of that level by using button labeled 'Reset data of this Eligibility-Level'
- Enter Number of KTs in Count of failed subjects field**

Follow the steps below to fill Academic details

1. Diploma
2. ITI
3. SSC
4. HSC

Diploma

Eligible Course: *

Diploma / Equivalent Course

Board / University: *

MAHARASHTRA STATE BOARD OF SECONDARY AND HIGHER SECONDARY EDUCATION

Institute / College / School: *

DYP

Medium: *

English

Exam Seat No / Roll No: *

01234

Passing Certificate / Marksheet No: *

23456

Passing Date [YYYY-MM-DD]: *

2026-07-07

Enrollment No: *

232323

Passing Attempts: *

1

I have failed in subjects: *

No

sgce.digitaledu.in/modules/Candidate/candidateDashboard.php?admParam=c4ca4238a0b923820dc509a6f75849b

- Here information is grouped into various academic-levels like 'SSC or Equivalent' and 'HSC or Equivalent'
- Click on name of each academic-level and click on 'Save' button.
- Fill all fields, at chosen academic-level, and click on 'Save' button.
- Once the data of any academic-level is saved, option to change name of eligibility-course gets disabled.
- To change name of eligibility-course, reset data of that level by using button labeled 'Reset data of this Eligibility-Level'
- Enter Number of KTs in Count of failed subjects field**

Follow the steps below to fill Academic details

1. Diploma
2. ITI
3. SSC
4. HSC

ITI

Eligible Course: *

Select an option

SAVE & NEXT RESET

SSC

HSC

Reminder

- Make sure all required fields are duly filled and are correct
- All fields marked with red-star are compulsory

PREVIOUS NEXT

Message Window

Information Saved Successfully

OK

- Click "Save" once all this information is completed accurately. Next you will be prompted to upload all the relevant documents.

3.5 Document upload.

Please refer to document list in section 1.1. Make sure that you have all these documents on your device downloaded in correct format. You will have to upload all the mandatory documents based on your caste and income category.

The screenshot shows the 'Documents' tab of the Student Information Management System. The header includes the college logo, name, and address, along with candidate details (ID: 3562, Name: VINOD OPEN). The 'Documents' tab is active, displaying instructions for document upload. A list of documents to be uploaded is shown in a dropdown menu. The instructions include: Please Select Appropriate Document one by one from Dropdown list below; Instructions for filling up each field will appear when mouse is placed over the fields; List of documents to be uploaded by candidates is shown in the dropdown below; Select one of the documents from the dropdown, then button to browse for file will showup; List of submitted documents is shown in tabular format, below the documents dropdown; Name of uploaded document get removed when document is submitted; Candidates can view the documents they have uploaded by downloading them using 'Download' button; To delete submitted documents use 'Remove' button; .png, .jpg images are allow to upload; Upload an image of your signature in black on a white background; Upload a fresh recent passport-size photograph, clicked against white background. Please note that this photo will appear on your Id card; Please click here to Fill Anti Ragging Form Online, Take printout of it, sign it and upload it in option named as Anti Ragging Form - Click here to Register. Below the instructions, there is a 'Select Documents' dropdown menu with the text 'Select an option'.

1. Select appropriate document from the “Select Document” drop down and upload selected document.

The screenshot shows the document selection dropdown menu. The list of documents includes: Select an option; Allotment Letter (Compulsory); Anti Ragging Form Academic Year 2026-27 (Compulsory); ABC ID Registration Document (Compulsory); BHU-CET Score card (Compulsory); JEE main Score Card (Optional); Original H.S.C. Mark sheet (Compulsory); Original H.S.C. Mark sheet (Compulsory); Original H.S.C. Leaving Certificate/Transfer Certificate (Compulsory); Anti Ragging Form (Compulsory); Nationality / Domestic certificate (Compulsory); Original Migration Certificate (If Other than Maharashtra Board candidate) (Optional); H.S.C Passing certificate (If Other than Maharashtra Board candidate) (Optional); Income Certificate (Optional); Student photo (Compulsory); Candidate Signature (Compulsory); Aadhar Card (Compulsory); Gap Certificate (Optional); Defence Certificate (Optional); Select an option. The 'Nationality / Domestic certificate (Compulsory)' option is highlighted in blue. Below the list, there are 'PREVIOUS STEP' and 'NEXT STEP' buttons.

2. Make sure that the Candidate Signature and Student Photo is in the jpeg format. You should also have “Anti Ragging Form” which you have downloaded from the Anti Ragging website as per SOP in Chapter 2.

Apply Personal Reservation Academic **Documents** Submit Form

Instructions

- Please Select Appropriate Document one by one from Dropdown list Below.
- Instructions for filling up each field will appear when mouse is placed over the fields
- List of documents to be uploaded by candidates is shown in the dropdown below
- Select one of the documents from the dropdown, then button to browse for file will showup
- List of submitted documents is shown in tabular format, below the documents dropdown
- Name of uploaded document get removed when document is submitted
- Candidates can view the documents they have uploaded by downloading them using 'Download' button
- To delete submitted documents use 'Remove' button
- jpeg, jpg images are allow to upload
- Upload an image of your signature in black on a white background.
- Upload a fresh recent passport-size photograph, clicked against white background. Please note that this photo will appear on your Id card.
- Please click here to Fill Anti Ragging Form Online, Take printout of it, sign it and upload it in option named as Anti Ragging Form - Click here to Register**

Select Documents :

Candidate Signature (Compulsory)

Document Name : Candidate Signature (Compulsory)

[Browse Files](#) [Drag & Drop Files](#)

Screenshot (3).png is not allowed. Allowed extensions: jpeg,jpg,pdf

Photo 1
Signature

Submitted image will be used on id-card and hall-ticket

Photo 2
Signature

Good Example

1. Photo 1 is a good example
2. Use nice thick bold pen
3. Image is cropped properly
4. Width 3 time of height. recommended

12 records are found

Document Name	File Name	File Size	Action
Candidate Signature	3562_16.jpeg	37.33 KB	X REMOVE DOWN LOAD Q VIEW
Student photo	3562_15.jpeg	77.63 KB	X REMOVE DOWN LOAD Q VIEW
Nationality / Domicile certificate	3562_7.pdf	298.75 KB	X REMOVE DOWN LOAD Q VIEW
Original H.S.C. Leaving Certificate/Transfer Certificate	3562_6.pdf	298.75 KB	X REMOVE DOWN LOAD Q VIEW
Original H.S.C. Mark sheet	3562_5.pdf	298.75 KB	X REMOVE DOWN LOAD Q VIEW
Original S.S.C. Mark sheet	3562_4.pdf	298.75 KB	X REMOVE DOWN LOAD Q VIEW
MHT-CET Score card	3562_2.pdf	298.75 KB	X REMOVE DOWN LOAD Q VIEW
Allotment Letter	3562_1.pdf	298.75 KB	X REMOVE DOWN LOAD Q VIEW
Anti Ragging Form	3562_31.pdf	298.75 KB	X REMOVE DOWN LOAD Q VIEW
ABC ID Registration Document	3562_32.pdf	298.75 KB	X REMOVE DOWN LOAD Q VIEW

Showing 1 to 10 of 12 rows

[PREVIOUS STEP](#) [NEXT STEP](#)

- Once all the documents are uploaded, click on “Next Steps”. You will be prompted to Submit the Form.

3.6 Submit Form.

- Check all the “Check Boxes” and click on “CLICK TO CONFIRM AND LOCK / SUBMIT APPLICATION”.

Student Information Management System

Apply Personal Reservation Academic **Documents** Submit Form

Instructions

- For admission enquiry and queries contact on following numbers:-

I, undersigned JAYASHRI TFWS hereby solemnly state that all the information provided above is true to the best of my knowledge. I have carefully read the Rules and Regulations stipulated by the college in the prospectus, and I agree to abide by them. In case I violate any of the rules of conduct, discipline, attendance, etc. I understand that I am liable for punishment. In case of any misbehaviour on my part, the college shall cancel my admission without any prior notice.

☒ I, JAYASHRI TFWS, UNDERSTAND AND AGREE TO THE ABOVE TERMS AND CONDITIONS

I, undersigned RAJENDRAMAHALE (Guardian) of Mr./Ms. JAYASHRI TFWS hereby assure you that I will be personally responsible for payment of the college fee and other fees of my ward. I further declare that my ward would abide by the rules and regulations of the college with respect to discipline, code of conduct, anti-ragging clauses, attendance and attainment of standards. I also agree that it will be the absolute discretion of the college authorities to cancel the admission of my ward at any time if they find that my ward has violated the rules of discipline, conduct, attendance or academic performance

☒ I, UNDERSTAND AND AGREE TO THE ABOVE TERMS AND CONDITIONS

1 records are found

Application Id	Course	Action	Status
6613	FIRST YEAR COMPUTER SCIENCE & ENGINEERING (AI & ML)(CAP)	CLICK TO LOCK / UNLOCK APPLICATION	Applications is ready to submit electronically.

2. Once Form is Submitted, you will have click on “PRINT FORM”, which will generate a PDF document. You can print this for at home or print it at printer provided at SIGCE premises for physical submission to Admission cell of SIGCE along with document verification.
3. This completes your **REGISTRATION** process and **NOT** ADMISSION!

PLEASE NOTE THAT YOUR ADMISSION IS NOT CONFIRMED TILL YOU COMPLETE FOLLOWING STEPS.

1. DOCUMENT VERIFICATION: SUBMIT THIS PHYSICAL FORM ALONG WITH DOCUMENT VERIFICATION BY ADMISSION DEPARTMENT
2. FEE PAYMENT: PAY THE APPROPRIATE FEE AT ACCOUNTS
3. GET ACKNOWLEDGEMENT RECEIPT AFTER ADMISSION CELL REPORT YOUR ADMISSION COMPLETION TO CET CELL.