



Program Assessment and Quality Improvement Committee (PAQIC) A.Y.2026-27

Roles and Responsibility PAQIC

Sr.No	Name of Faculty	Designation	Role
1	Dr. Kishor T. Patil	HOD	Chairman
2	Prof. Deepti Chandran	Asst.Professor	Convener
3	Prof.Vashali Yeole	Asst.Professor	Member
4	Prof.Jyoti Yadav	Asst.Professor	Member

A. Planning and Orientation for Faculty Members: Before Start of Academic Session

- Present the department progress report to the DAB Committee.
- Incorporate the suggestions given by DAB Committee members.
- Assist the HoD in planning the academic calendar.
- Review the lesson plans.
- Verify the CO statements and CO–PO–PSO mapping with justification.
- Verify and approve/assign targets for CO/PO/PSO.

B. Continuous Monitoring

- Review the monthly syllabus completion reports.
- Review the students' monthly attendance report.
- Arrange/suggest remedial lectures to support weak students and ensure syllabus completion.
- Review student project work and publications to maintain quality and address societal/environmental issues.
- Arrange/suggest Workshops, STTPs, and FDPs to keep faculty and students updated with new technologies.
- Review faculty participation in FDP/STTP/publications/book reports and research activities.
- Review student performance in internal assessments and plan activities for both bright and weak students.

- Review club activities and map them with respective Program Outcomes (POs).
- Analyze mentoring reports.
- Keep track of industrial visits and field visits conducted for students.
- Review internships and value-added courses completed by students and encourage proactive participation.
- Arrange/advice expert lectures from industry or subject experts.

C. At the End of the Semester

- Review course files.
- Identify gaps in CO–PO coverage and CO–PO attainment.
- Take corrective measures and set targets for the next academic year.