



Smt. Indira Gandhi College of Engineering, Navi Mumbai

Date: - 05/07/2023

Notice

The 12th meeting of IQAC is scheduled on 10/07/2023 at 04:00 PM in Principal Cabin/Board Room.

Agenda:

1. Confirmation and Review of Minutes of 11th IQAC meeting held on 15.05.2023.
2. Action taken report of 11th IQAC meeting held on 10.05.2023.
3. Review of Quality Initiatives taken in AY 2022-23.
4. Plan for Quality Initiatives to be taken in AY 2023-24
5. To Discuss about planning of AQAR reports /Documents Preparations.
6. Issue with the permission of the chair.

All the concerned are requested to make it convenient to attend the meeting.

IQAC COORDINATOR

PRINCIPAL

Principal

Smt. Indira Gandhi College of Engineering
Plot No. 1, Sector-03,
Ghansoli, Navi Mumbai-400701

CC:

1. All Committee Members
2. Admin. Office



Smt. Indira Gandhi College of Engineering, Navi Mumbai

Date: 10.07.2023

IQAC Meeting: Minutes of Meeting

Agenda:1- Confirmation and Review of Minutes of 11th IQAC meeting held on 15.05.2023.

Resolution: Thorough discussion was made; review is taken and Minutes of 11th IQAC meeting held on 15.05.20232 unanimously approved.

Agenda:2 Action taken report of 11th IQAC Meeting held on 15.05.2023.

Sr. No.	Resolution in the Meeting	Action Taken for Implementation & Outcomes
1.	Review of Quality initiatives taken in AY 2022-23	The review of the different quality initiatives taken in AY 2022-23 was taken and the as per discussions the list of events/Quality initiatives as mentioned, and committee appreciated for these quality initiatives taken. It was requested to concerned committee in charge to prepare an activity report and submit it to IQAC at the earliest.
2.	Examination Management Software	It was requested to examination in charge to follow-up for this requirement /Marksheet security features
3.	Application for NBA	It was requested to concerned HODS to complete the process of Required NBA Documentation to apply for NBA by Sep 2023.
4.	E-Waste Management	It was requested to IT-Infra in charge to complete this process at the earliest. MOU be done for E-Waste management with Vendor.
5.	Purchasing Additional Computers	All HODS are requested to find the requirements of additional computers and process of purchasing be started at the earliest
6.	Network management for Internet bandwidth	To enhance the Internet bandwidth, IT Infra In charge is requested to make Review of this and submit proposal accordingly to finalize at the earliest. For this Reliance-Jio leased line be explored.
7.	Research publications	All HoDs are requested to inform this to the faculty members an encourage to publish research papers/ Books
8.	Application for Autonomous college	As per discussion and resolution that as our college is NAAC Accredited with A Grade, the process of Application for our college as Autonomous college be started.
9.	360 Degree Feedback formats and process to collect feedback	The questionnaires for students' feedback is finalized and APRC is requested to collect feedback accordingly.
10	planning of AQAR reports /Documents Preparations	The concerned departments HODS are requested to inform to faculty members/staff members to submit required documents/reports to IQAC cell regularly in time to finalize this at institute level at the earliest



Smt. Indira Gandhi College of Engineering, Navi Mumbai

Agenda-3 Review of Quality Initiatives taken in AY 2022-23

A. It was discussed and review about Significant contributions made by IQAC during the current year.

- Initiated preparation of NBA
- Dedicated Institute Innovation cell (IIC) is formed
- Method of Formation of Students Council with transparent selection/ Elections by allotment of marks to candidates contesting elections
- Donation of projectors from an alumnus for college students and also additional Projectors purchased.
- Started additional degree course in Data Science

B. Summary of Plan of action chalked out by the IQAC in the beginning of the Academic year towards Quality Enhancement and the outcome achieved by the end of the Academic year

SN	Plan of Action	Achievements/Outcomes
1	Application to NAAC -1 st Cycle	Applied to NAAC for 1 st - Cycle and College Accredited with Grade "A"
2	Initiation of preparation of NBA for Eligible Courses	Preparation for NBA started for Computer Engineering Course
3	Formation of Institute Innovation cell (IIC)	IIC Cell is formed.
4	Purchasing of Additional Projectors for ICT Enabled class Room.	Additional Projectors Purchased.
5	Purchasing of Additional Computers to enhance IT Enabled Facility	Additional 60 Computers purchased.
6.	Purchasing and Instalment of Face recognition-based Attendance monitoring machine as apart of IT Enabled Facility	Purchased and installed Face recognition-based Attendance monitoring machine
7	Starting additional Degree course in Data Science by taking approval from AICTE/ DTE/ Mumbai University	New course in Data science started.

Agenda-4: Plan of action for Quality initiatives to be taken in AY 2023-24

Resolution: It was discussed and resolved that the following events/Activities have been scheduled for the upcoming academic year 2023-24:

Application for Autonomous status of Institute and Application for Accreditation (NBA):

- Application for Autonomous status of Institute
- Application to NBA for existing eligible course

Academic activities/Additional Courses:

- Conducting Value Added courses
- Inter- and multi-disciplinary short-term courses, ability-enhancing courses.



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Activities for Faculty Development:

- Promoting high standards among faculty research documents academic excellence
excelling Quality Research Papers and Various Quality Assessment

Procurements of Additional Hardware/ Software:

- Purchasing additional Computers
- Purchasing IOT Enabled Trainer Kits
- Purchasing SMART Boards

The following events will be planned:

- Workshops on Research paper Publications
- Administrative Training program for Staff
- Organizing Hackathon
- Organizing program on Entrepreneurships
- Formations and Organizing Different APP Chapters

Co-curricular Activities

- Finishing school (Soft Skills) training programme for Sem. V and VI students

Activities outside of the classroom:

- Regular NSS activities
- Training of College students who want to give competitive exams

Engagement Activities: NSS

- Coordinating a blood ^{donation} drive and Health check-up camp
- Special NSS Camp at Rural Area

Agenda 5: To Discuss about planning of AQAR reports /Documents Preparations.

Resolution: It was discussed and resolved that that as our college is already NAAC accredited with Grade A, it is necessary to Complete and submit AQAR report to NAAC before the scheduled date. So, the concerned departments and faculty members/staff members be informed to prepare and submit required documents/reports to IQAC cell regularly in time to finalize this at institute level at the earliest.

Agenda 6: Issue with the permission of the chair

Resolution: As there were no issues to discuss the meeting was concluded with a vote of thanks to all present.

IQAC Coordinator

Principal

Smt. Indira Gandhi College of Engineering
Plot No. 1, Sector-08,
Chansoli, Navi Mumbai-400701



Smt. Indira Gandhi College of Engineering, Navi Mumbai

Action Taken Report of Meeting held on 10/07/2023.

SN	Resolution	Action Taken for Implementation & Outcomes
1.	Review of Quality initiatives taken in AY 2022-23	The review of the different quality initiatives taken in AY 2022-23 was taken and the as per discussions the list of events/Quality initiatives as mentioned, and committee appreciated for these quality initiatives taken. It was requested to concerned committee in charge to prepare an activity report and submit it to IQAC at the earliest.
2.	Planning for Quality initiatives to be taken IN AY 2023-24	The required instructions are given to the concerned HODS/ /In-charges / Faculties for doing the related activities and submit reports time to time to IQAC Cell
3.	Planning of AQAR reports /Documents Preparations	The concerned departments HODS are requested to inform to faculty members/staff members to submit required documents/reports to IQAC cell regularly in time to finalize this at institute level at the earliest


IQAC Coordinator


PRINCIPAL

Principal

Smt. Indira Gandhi College of Engineering
Plot No. 1, Sec. 2-08
Gandari, Navi Mumbai-401701



Smt. Indira Gandhi College of Engineering, Navi Mumbai

10/07/2023

Attendance

Sr. No.	Category	Name	Designation
1	Head of the Institution	Dr. Sunil S. Chavan	Chairperson, Principal
2	Nominee from Management	Mr. Sunil R. Jadhav	Managing Trustee
3	IQAC Coordinator	Prof. V.P. Patil	Member
4	Faculty Nominees	Prof. Patil K.T.	Member
		Prof. Sandhya Mathur	Member
		Prof. Joshi N.B.	Member
		Prof. Sonali Deshpande	Member
		Dr. H.S Dhanawade	Member
		Dr. S. M. Patil	Member
5	Nominee of Sr. Administrative Office (Admin Section /Accounts Section /Library Section / Technical Supporting Staff)	Mr. S.B. Shinde	Member
		Mr. C.V. Jadhav	Member
		Mr. Mahesh Thombre	Member
		Mrs. Rajashree.R. Pachpande	Member
6	Nominees from Students and Alumni /Local Society	Mr. Gokhale Kaustubh	Alumni Member
		Ms. Riya Jadhav	Student Member
		Prof. Gabhane Dinesh	Local Society member
7	Nominees from Employers /Industrialists/stakeholders	Mr. Shreedhar Navghare	Industrialist
		Mr. Bamane Satish	Parent Member

[Signature]

IQAC-COORDINATOR

[Signature]

PRINCIPAL

Principal

Smt. Indira Gandhi College of Engineering
P. No. 1, Chansoli,
Chansoli, Navi Mumbai-400701



Smt. Indira Gandhi College of Engineering, Navi Mumbai

Date: - 01/11/2023

Notice

The 13th meeting of IQAC is scheduled on 06/11/2023 at 04:00 PM in Principal Cabin/Board Room.

Agenda:

1. Confirmation and Review of Minutes of 12th IQAC meeting held on 10.07.2023.
2. Action taken report of 12th IQAC meeting held on 10.07.2023.
3. To Discuss about Course outcome for Project work subject/Course as per Revised Syllabus R2019
4. To devise method for finding attainments of CO/PO
5. To discuss the Assessments methods to be used for calculations of CO /PO Attainments
6. For Pre-revised Syllabus, R 2016, To discuss and finalize method to calculate CO attainments
7. To Discuss about review of AQAR reports /Documents Preparation's status.
8. Issue with the permission of the chair.

All the concerned are requested to make it convenient to attend the meeting.


IQAC COORDINATOR


PRINCIPAL

Principal
Smt. Indira Gandhi College of Engineering
Plot No. 1, Sector-08,
Ghansoli, Navi Mumbai-400701

CC:

1. All Committee Members
2. Admin. Office



Smt. Indira Gandhi College of Engineering, Navi Mumbai

Date: 06.11.2023

IQAC Meeting: Minutes of Meeting

Agenda:1- Confirmation and Review of Minutes of 12th IQAC meeting held on 10.07.2023.

Resolution:

Thorough discussion was made, review is taken and Minutes of 12th IQAC meeting held on 10.07.2023 unanimously approved.

Agenda:2 Action taken report of 12th IQAC Meeting held on 10.07.2023.

Sr. No.	Resolution in the Meeting	Action Taken for Implementation & Outcomes
1.	Review of Quality initiatives taken in AY 2022-23	The review of the different quality initiatives taken in AY 2022-23 was taken and the as per discussions the list of events/Quality initiatives as mentioned, and committee appreciated for these quality initiatives taken. It was requested to concerned committee in charge to prepare an activity report
2.	Planning for Quality initiatives to be taken IN AY 2023-24	The required instructions are given to the concerned HODS/ /In-charges / Faculties for doing the related activities and submit reports time to time to IQAC Cell
3.	Planning of AQAR reports /Documents Preparations	The concerned departments HODS are requested to inform to faculty members/staff members to submit required documents/reports to IQAC cell regularly in time to finalize this at institute level at the earliest

Agenda-3: To Discuss about Course outcome for Project work subject/Course as per Revised Syllabus R2019

Resolution: It was discussed that as per new syllabus R2019, for Major project subject/Course, in syllabus Couse outcomes (CO) are already defined. In project most of the higher-level Program Outcomes (PO) are covered and outcomes can be attained. So, it is necessary to understand the CO Statements defined in the Project work /Subject.

Agenda-4: To devise method for finding attainments of CO/PO:

Resolution: The CO Can be easily mapped with PO as per CO Statements and its relativeness with PO. But it is necessary to devise method to find CO Attainments and its related Rubrics for Evaluation / Measurements



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Agenda-5: To discuss the Assessments methods to be used for calculations of CO /PO Attainments and to find out related required Rubrics and its related CO for its assessments and finally method to calculate attainments

Resolution: It was discussed that, there should be proper Assessment instrument to Evaluate the CO/PO. As per syllabus some of the Assessment Instruments are defined like Presentation, Project Synopsis /Report, Contribution in developments of the project, Attendance /Log BOOK and related Rubrics as well as Assessment Instruments to be used., etc. But it is necessary to find relation among CO, Rubrics and Assessment Instruments and it should be discussed and finalized in Dept level/ Program level Quality Assurance Committee and it should be approved by IQAC of the college.

Agenda-6: For Pre-revised Syllabus, R 2016, To discuss and finalize method to calculate CO attainments

Resolution: As in Pre-Revised Syllabus R2016, there was no any particular CO defined for Project Work Subject, so it is decided to adopt Common or uniform Average Attainment value method for all CO. The respective Dept can decide CO and related rubrics accordingly and prepare course file.

Agenda-7: To Discuss about Progress of AQAR reports /Documents Preparations.

Resolution: The review was taken about AQAR Reports/ Documents preparations. It was discussed and resolved that the concerned departments and faculty members/staff members should submit required documents/reports to IQAC cell in time to finalize this at institute level data at the earliest.

Agenda 8: Issue with the permission of the chair

Resolution: As there were no issues to discuss the meeting was concluded with a vote of thanks to all present.

IQAC Coordinator

Principal

Principal

Smt. Indira Gandhi College of Engineering
Plot No. 1, Sector-08,
Ghansoli, Navi Mumbai-400701



Smt. Indira Gandhi College of Engineering, Navi Mumbai

06.11.2023
Action Taken Report of Meeting held on ~~10/07/2023~~.

SN	Resolution	Action Taken for Implementation & Outcomes
1.	To Finalize about Course outcome for Project work subject/Course as per Revised Syllabus R2019	Some of the Sample CO Statements for Project work course prepared
2.	To devise method for finding attainments of CO/PO for Project Work	Partially devised method for finding attainments of CO/PO for Project Work
3.	To discuss the Assessments methods to be used for calculations of CO /PO Attainments for Project Work	Some of the Assessments methods to be used for calculations of CO /PO Attainments for Project Work course is prepared
4.	For Pre-revised Syllabus, R 2016, To discuss and finalize method to calculate CO attainments of Project Work	Finalized Sample methods to calculate CO attainments of Project Work
5.	To Discuss about review of AQAR reports /Documents Preparation's status	Most of the Documentation of AQAR reports has been made ready.


IQAC Coordinator


PRINCIPAL

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Smt. Indira Gandhi College of Engineering, Navi Mumbai

06/11/23

Attendance

Sr. No.	Category	Name	Designation
1	Head of the Institution	Dr. Sunil S. Chavan	Chairperson, Principal
2	Nominee from Management	Mr. Sunil R. Jadhav	Managing Trustee
3	IQAC Coordinator	Prof. V.P. Patil	Member
4	Faculty Nominees	Prof. Patil K.T.	Member
		Prof. Sandhya Mathur	Member
		Prof. Joshi N.B.	Member
		Prof. Sonali Deshpande	Member
		Dr. H.S Dhanawade	Member
		Dr. S. M. Patil	Member
5	Nominee of Sr. Administrative Office (Admin Section /Accounts Section /Library Section / Technical Supporting Staff)	Mr. S.B. Shinde	Member
		Mr. C.V. Jadhav	Member
		Mr. Mahesh Thombre	Member
		Mrs. Rajashree.R. Pachpande	Member
6	Nominees from Students and Alumni /Local Society	Mr. Gokhale Kaustubh	Alumni Member
		Ms. Riya Jadhav	Student Member
		Prof. Gabhane Dinesh	Local Society member
7	Nominees from Employers /Industrialists/stakeholders	Mr. Shreedhar Navghare	Industrialist
		Mr. Bamane Satish	Parent Member

IQAC-COORDINATOR

PRINCIPAL

Principal

Smt. Indira Gandhi College of Engineering
Plot No. 1, Sector-08,
Ghansoli, Navi Mumbai-400701



Smt. Indira Gandhi College of Engineering, Navi Mumbai

Date: - 23.02.2024

Notice

The 14th meeting of IQAC is scheduled on 28.02.2024 at 04:00 PM in Principal Cabin/Board Room.

Agenda:

1. Confirmation and Review of Minutes of 13th IQAC meeting held on 06.11.2023.
2. Action taken report of 13th IQAC meeting held on 06.11.2023.
3. To Discuss about NBA Application submission Status for Computer Engg. Dept.
4. To Discuss about inclusion of New IQAC Faculty member
5. To Discuss about organizing Training program for Students for Placements
6. To collect feedback from stakeholders
7. To discuss about Energy and green audit
8. To Discuss about review of AQAR reports /Documents Preparation's status.
9. To plan for setting up Entrepreneur Development cell
10. Issue with the permission of the chair.

All the concerned are requested to make it convenient to attend the meeting.

IQAC COORDINATOR

PRINCIPAL

Principal

Smt. Indira Gandhi College of Engineering
Plot No. 1, Sector-05,
Ghansoli, Navi Mumbai-400701

CC:

1. All Committee Members
2. Admin. Office



Smt. Indira Gandhi College of Engineering, Navi Mumbai

Date: 28.02.2024

IQAC Meeting: Minutes of Meeting

Agenda:1- Confirmation and Review of Minutes of 13th IQAC meeting held on 06.11.2023.

Resolution:

Thorough discussion was made, review is taken and Minutes of 13th IQAC meeting held on 06.11.2023 unanimously approved.

Agenda:2 Action taken report of 13th IQAC Meeting held on 06.11.2023.

Sr. No.	Resolution in the Meeting	Action Taken for Implementation & Outcomes
1.	To Review Course outcome for Project work subject/Course as per Revised Syllabus R2019	CO for Project work subject/Course as per Revised Syllabus R2019 was finalized
2.	To devise method for finding attainments of CO/PO	Devised method for finding attainments of CO/PO
3.	To finalize the Assessments methods to be used for calculations of CO /PO Attainments and to find out related required Rubrics and its related CO for its assessments and finally method to calculate attainments	Finalized about the Assessments methods to be used for calculations of CO /PO Attainments and to find out related required Rubrics and its related CO for its assessments and finally method to calculate attainments
4.	For Pre-revised Syllabus, R 2016, To review discuss and finalize method to calculate CO attainments	Finalized method to calculate CO Attainments for Project work as per R2016 syllabus
5.	To review about Progress of AQAR reports /Documents Preparations	AQAR Documentation was reviewed

Agenda-3: To Discuss about NBA Application submission Status for Computer Engg.

Dept.

Resolution: It was discussed about progress of NBA Applications submissions to NBA. The application is

Submitted in Jan 2024.

Agenda-4: To Discuss about New IQAC Faculty member:

Resolution: It was discussed and resolved that As IQAC Faculty member Dr. H.S. Dhanawade is Retired from 31st Dec 2023, So His absentee in this meeting is accepted and it was further discussed and resolved that faculty member Prof. Sardar Vishwadeep and Dr. Madhu N be Added as new IQAC Faculty members.



Smt. Indira Gandhi College of Engineering, Navi Mumbai

Agenda-5: To Discuss about organizing Training program for Students for Placements

Resolution: It was discussed and resolved that, for benefit of student of Third Year Engineering students, Placement Industrial Training be organized for 5 days. from 18th to 22nd March 2024.

Agenda-6: To collect feedback from stakeholders

Resolution: It was discussed and resolved that Feedback to be collected from Students on teaching learning on Institute, Parents/ Staff and other stakeholders and feedback analysis be done accordingly.

Agenda-7: To discuss about Energy and green audit

Resolution: It was discussed and resolved that Energy and green audit be done For AY 2023-24 at the earliest

Agenda-8: To Discuss about review of AQAR reports /Documents Preparation's status.

Resolution: A review was taken about readiness of AQAR Documents to be submitted to NAAC and it was resolved that AQAR to be submitted to NAAC At the earliest before last date declared by NAAC

Agenda -9: To plan for setting up Entrepreneur Development cell

Resolution: It was discussed and resolved that Entrepreneurship development cell to formed and A proposal be given to MSME for approval of this cell for applying for different innovation product research grants.

Agenda 10: Issue with the permission of the chair

Resolution: As there were no issues to discuss the meeting was concluded with a vote of thanks to all present.


IQAC Coordinator


Principal

Principal

Smt. Indira Gandhi College of Engineering
Plot No. 1, Sector-03,
Ghansoli, Navi Mumbai-400701

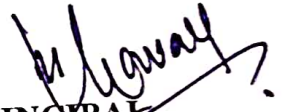


Smt. Indira Gandhi College of Engineering, Navi Mumbai

Action Taken Report of Meeting held on 28.02.2024

SN	Resolution	Action Taken for Implementation & Outcomes
1.	To Finalize about NBA Application submission Status for Computer Engg. Dept.	NBA Application submitted
2.	To Discuss about inclusion of New IQAC Faculty member	New IQAC Faculty members are included.
3.	To Discuss about organizing Training program for Students for Placements	Training program was organized for 5 days
4.	To collect feedback from stakeholders	Feedback is collected and analysis is made
5.	To discuss about Energy and green audit	Energy and green audit process is being done.
6.	To Discuss about review of AQAR reports /Documents Preparation's status	AQAR report for AY 2022-23 is submitted
7.	To plan for setting up Entrepreneur Development cell in our college as center	Proposal submitted and MSME Committee visited and granted our college as center of EDC


IQAC Coordinator


PRINCIPAL
Principal
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Plot No. 1, Sector-08,
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Smt. Indira Gandhi College of Engineering, Navi Mumbai

28/02/24

Attendance

Sr. No.	Category	Name	Designation
1	Head of the Institution	Dr. Sunil S. Chavan	Chairperson, Principal
2	Nominee from Management	Mr. Sunil R. Jadhav	Managing Trustee
3	IQAC Coordinator	Prof. V.P. Patil	Member
4	Faculty Nominees	Prof. Patil K.T.	Member
		Prof. Sandhya Mathur	Member
		Prof. Joshi N.B.	Member
		Prof. Sonali Deshpande	Member
		Dr. S. M. Patil	Member
		Dr. H.S Dhanawade	Member
5	Nominee of Sr. Administrative Office (Admin Section /Accounts Section /Library Section / Technical Supporting Staff)	Mr. S.B. Shinde	Member
		Mr. C.V. Jadhav	Member
		Mr. Mahesh Thombre	Member
		Mrs. Rajashree.R. Pachpande	Member
6	Nominees from Students and Alumni /Local Society	Mr. Gokhale Kaustubh	Alumni Member
		Ms. Riya Jadhav	Student Member
		Prof. Gabhane Dinesh	Local Society member
7	Nominees from Employers /Industrialists/stakeholders	Mr. Shreedhar Navghare	Industrialist
		Mr. Bamane Satish	Parent Member


IQAC-COORDINATOR


PRINCIPAL

Principal
Smt. Indira Gandhi College of Engineering
Plot No. 1, Sector 08,
Ghansoli, Navi Mumbai-400701



Smt. Indira Gandhi College of Engineering, Navi Mumbai

Date: - 25.05.2024

Notice

The 15th meeting of IQAC is scheduled on 30.05.2024 at 04:00 PM in Principal Cabin/Board Room.

Agenda:

1. Confirmation and Review of Minutes of 14th IQAC meeting held on 28.02.2024.
2. Action taken report of 14th IQAC meeting held on 28.02.2024.
3. To Discuss about PAQIC meeting reports.
4. To Discuss about SOP /policy documents for Value added programs / Internships
5. To Discuss about organizing Training program for Students for Placements
6. To Review feedback from stakeholders
7. To discuss about Planning of Administrative and Academic Audit
8. To Discuss about AQAR reports /Documents Preparation's plan.
9. To discuss about Administrative and Academic calendar for AY 2024-25
10. To purchase additional Computers for newly added programs/ additional intake
11. To review about New administrative Committee's constitutions for AY 2024-24
12. Issue with the permission of the chair.

All the concerned are requested to make it convenient to attend the meeting.

IQAC COORDINATOR

PRINCIPAL

Principal

Smt. Indira Gandhi College of Engineering

2014

Navi Mumbai

CC:

1. All Committee Members
2. Admin. Office



Smt. Indira Gandhi College of Engineering, Navi Mumbai

Date: 30.05.2024

IQAC Meeting: Minutes of Meeting

Agenda-1- Confirmation and Review of Minutes of 14th IQAC meeting held on 28.02.2024.

Resolution:

Thorough discussion was made, review is taken and Minutes of 14th IQAC meeting held on 28.02.2024 unanimously approved.

Agenda:2 Action taken report of 14th IQAC Meeting held on 28.02.2024.

Sr. No.	Resolution in the Meeting	Action Taken for Implementation & Outcomes
1.	To Finalize about NBA Application submission Status for Computer Engg. Dept.	NBA Application submitted
2.	To Discuss about inclusion of New IQAC Faculty member	New IQAC Faculty members are included.
3.	To Discuss about organizing Training program for Students for Placements	Training program was organized for 5 days
4.	To collect feedback from stakeholders	Feedback is collected and analysis is made
5.	To discuss about Energy and green audit	Energy and green audit process is being done.
6.	To Discuss about review of AQAR reports /Documents Preparation's status	AQAR report for AY 2022-23 is submitted
7.	To plan for setting up Entrepreneur Development cell in our college as center	Proposal submitted and MSME Committee visited and granted our college as center of EDC

Agenda-3: To Discuss about PAQIC Meeting reports

Resolution: It was discussed about the individual Dept PAQIC meeting, review was done about the Dept meeting review as per Check list provided. Updations /corrections in some of the check list points were suggested and it was asked to resubmit the check list by making compliance of the same.

Agenda-4: To Discuss about SOP /policy documents for Value added programs / Internships:

Resolution: It was discussed about Policy documents about Value added programs and Internship policies prepared by IQAC and it was resolved to accept the same.

Agenda-5: To Discuss about organizing Training program for Students for Placements

Resolution: It was discussed and resolved that, for benefit of student of Third Year Engineering students, additional Placement Industrial Training to be organized for 5 days in the month of June 2024



Smt. Indira Gandhi College of Engineering, Navi Mumbai

Agenda-6: To review about feedback from stakeholders

Resolution: It was discussed and resolved that Feedback about collected from Students on teaching learning on Institute, Parents/ Staff and other stakeholders and feedback analysis was reviewed accordingly and to adopt the suggestions given by stakeholders.

Agenda-7: To discuss about Planning of Administrative and Academic Audit

Resolution: It was discussed and resolved that Administrative and Academic Audit be done for AY 2023-24 and report be submitted by committee at the earliest

Agenda-8: To review AQAR report submission status for AY 2022-23 and to Discuss about planning of AQAR reports /Documents Preparation's for AY 2023-24.

Resolution: It was discussed that AQAR report for AY 2022-23 is submitted on 29th Feb 2024. The corrections suggested by NAAC in AQAR report is Re-submitted. A review was taken about planning of AQAR Documents to be prepared for AY 2023-24 to NAAC and it was resolved that AQAR to be submitted to NAAC at the earliest before last date declared by NAAC

Agenda -9: To discuss about Administrative and Academic calendar for AY 2024-25

Resolution: The review was done for Administrative and Academic calendar for AY 2024-25 and it was discussed and resolved that Administrative and Academic calendar for AY 2024-25 be accepted with some required modifications as per suggestions given.

Agenda-10: To purchase additional Computers for newly added programs/ additional intake

Resolution: It was discussed and finalized those additional computers to be purchased for newly added program and additional intake

Agenda-11. To review about New administrative Committee's constitutions for AY 2024-24

Resolution: Review was taken for new administrative committees' constitutions for AY 2024-25 and discussed that committees should execute the policies for quality initiatives of the institution.

Agenda 12: Issue with the permission of the chair

Resolution: As there were no issues to discuss the meeting was concluded with a vote of thanks to all present.

IQAC Coordinator

Principal

Smt. Indira Gandhi College of Engineering
Principal
Sector-08,
Ghansoli, Navi Mumbai-400701



Smt. Indira Gandhi College of Engineering, Navi Mumbai

Action Taken Report of Meeting held on 30.05.2024

SN	Resolution	Action Taken for Implementation & Outcomes
1.	SOP /policy documents for Value added programs / Internships:	SOP / Policy documents for Value added programs and internships are prepared and finalized
2.	Planning of Administrative and Academic Audit	Administrative and Academic Audit is planned to be conducted in Aug month
3.	planning schedule of AQAR reports /Documents Preparation's for AY 2023-24	Schedule for AQAR report preparation for AY 2024-25 is prepared
4.	Administrative and Academic calendar for AY 2024-25	Administrative and Academic calendar for AY 2024-25 is prepared and finalized
5.	To purchase additional Computers for newly added programs/ additional intake	purchased additional Computers for newly added programs/ additional intake
6.	To review about New administrative Committee's constitutions for AY 2024-24	New administrative Committee's constitutions for AY 2024-24 is finalized


IQAC Coordinator


PRINCIPAL

Principal

Smt. Indira Gandhi College of Engineering
Plot No. 1, Sector-08,
Ghansoli, Navi Mumbai-400701



Smt. Indira Gandhi College of Engineering, Navi Mumbai

30/5/24

Attendance

Sr. No.	Category	Name	Designation
1	Head of the Institution	Dr. Sunil S. Chavan	Chairperson, Principal
2	Nominee from Management	Mr. Sunil R. Jadhav	Managing Trustee
3	IQAC Coordinator	Prof. V.P. Patil	Member
4	Faculty Nominees	Prof. Patil K.T.	Member
		Prof. Sandhya Mathur	Member
		Prof. Joshi N.B.	Member
		Prof. Sonali Deshpande	Member
		Dr. S. M. Patil	Member
		Dr. Madhu N.	Member
5	Nominee of Sr. Administrative Office (Admin Section /Accounts Section /Library Section / Technical Supporting Staff)	Prof. Sardar Vishwadeep	Member
		Mr. S.B. Shinde	Member
		Mr. C.V. Jadhav	Member
		Mr. Mahesh Thombre	Member
6	Nominees from Students and Alumni /Local Society	Mrs. Rajashree. R. Pachpande	Member
		Mr. Gokhale Kaustubh	Alumni Member
		Ms. Riya Jadhav	Student Member
		Prof. Gabhane Dinesh	Local Society member
7	Nominees from Employers /Industrialists/stakeholders	Mr. Shreedhar Navghare	Industrialist
		Mr. Bamane Satish	Parent Member

IQAC-COORDINATOR

PRINCIPAL



Principal

Smt. Indira Gandhi College of Engineering
Plot No. 1, Sector-08,
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