# Education Verification

Students or Employers should follow the SoP to request Education Verification and Transcript request

**Procedure for Education Verification**

1. Applicant /employer have to**submit details of the candidate** whose online education verification to be done through our google form Use the following link for that. https://forms.gle/ZXKUCXH2MVZ1g7Q26

2. You need to pay **Rs 500/- (DD/ Pay order /NFT)** for getting education verification certificate of the candidate. The details of our bank are as follows:

   | | | |
   |---|---|---|
   | Name of Account | : | Smt. Indira Gandhi College of Engineering |
   | Name of the bank | : | State Bank of India, Worli (North) Mumbai |
   | Account Number | : | 10865754971 |
   | IFSC code | : | SBIN0000290 |

3. You need to fill up the details of the payment in the google form.

4. Attach the photocopy of **degree certificate /VIII semester** marksheet in the google form.

5. Once you have made payment, document is forwarded for review.

6. After document is approved by the Institute (may take 5-7 working days) you will receive an **email with a stamped PDF version** of your approved document.

7. If you need additional assistance, please send an email at examincharge@sigce.edu.in or call at 8080949302 after making payment.

8. For any escalations, please contact principal@sigce.edu.in.